



Otter Pond Homeowner's Association

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Board Meeting Agenda
Tuesday, February 17, 4:00 p.m.
Location: 1815 Otter Pond Circle

Board Members:

President — Kevin Dawson

Vice President—Brian Wilson

Treasurer – Vanessa Stratton

Secretary – Mindy Clagett

Member-at-Large – Paul Sheya

WELCOME:

Call the meeting to order; Roll Call; Recognition of Homeowners, scheduled Visitors & Guests.

ADDITIONS/CHANGES TO THE AGENDA:

Review and approve minutes from the Board Meeting of January.

COMMITTEE REPORTS:

Reports from Chairpersons (Architectural; Ponds; Neighborhood Watch; Social; Open Space; Boathouse, Reserve, Finance).

FINANCIAL:

Report from Vanessa Stratton.

ONGOING BUSINESS:

- Covenant review and changes status.
- Review report on all ditches, head gates and pipes.
- Bank of our silt retention pond options.

NEW BUSINESS:

Review minutes from the Annual Meeting.

Bookkeeper:

Prepare Federal and State Tax Reports.

Since new board officers: 1) Make necessary changes with Timberline Bank if changes occurred with any of the previous authorized signers on the account; 2) record Statement of Change with the Colorado Secretary of State if a new President is elected. • Review minutes from the Annual Meeting.

NEXT REGULARLY SCHEDULED BOARD MEETING:

TBD at Otter Pond Cir.