



Otter Pond Homeowner's Association

Board Meeting Agenda
Monday, March 9, 4:00 p.m
Location: 1821 Otter Pond Circle

Email: otterpondhoa@gmail.com

Web: otterpondhoa.com

Board Members:

President — Kevin Dawson
Vice President—Brian Wilson
Treasurer – Vanessa Stratton
Secretary – Mindy Clagett
Member-at-Large – Paul Sheya

WELCOME:

Call the meeting to order; Roll Call; Recognition of Homeowners, scheduled Visitors & Guests.

ADDITIONS/CHANGES TO THE AGENDA:

Review and approve minutes from the Board Meeting of February 17, 2026.

COMMITTEE REPORTS:

Reports from Chairpersons (Architectural; Ponds; Neighborhood Watch; Social; Open Space; Boathouse, Covenant Review, Reserve, Finance).

FINANCIAL:

Report from Vanessa Stratton.

ONGOING BUSINESS:

- Board of Director's Meeting: Review minutes, any HOA correspondence, financial/budget reports & items, covenant issues & newsletter items.
- The accountant/bookkeeper needs to: work on outstanding collections.
- Mail Federal and State Tax Reports.
- Accept Community bids as appropriate.
- Boats may be used on the Pond after it has thawed.
- Covenant review and changes update.
- The boathouse needs film applied to the windows.
- Address drainage issues near the tennis courts
- Review of new landscaping plan's efficacy.
- Review report on all ditches, head gates and pipes.
- Bank of our silt retention pond options.

NEW BUSINESS:

NEXT REGULARLY SCHEDULED BOARD MEETING:

TBD at Otter Pond Cir.