



Otter Pond Homeowner's Association

Board Meeting Agenda
Tuesday, April 7, 4:00 p.m
Location: 2011 Otter Pond Circle

Email: otterpondhoa@gmail.com

Web: otterpondhoa.com

Board Members:

President — Kevin Dawson
Vice President—Brian Wilson
Treasurer – Vanessa Stratton
Secretary – Mindy Clagett
Member-at-Large – Paul Sheya

WELCOME:

Call the meeting to order; Roll Call; Recognition of Homeowners, scheduled Visitors & Guests.

ADDITIONS/CHANGES TO THE AGENDA:

Review and approve minutes from the Board Meeting of March 9.

COMMITTEE REPORTS:

Reports from Chairpersons (Architectural; Ponds; Neighborhood Watch; Social; Open Space; Boathouse, Covenant Review, Reserve, Finance).

FINANCIAL:

Report from Vanessa Stratton.

ONGOING BUSINESS:

- Outstanding dues.
- Covenant review and changes process update.
- The boathouse windows.
- Review report on all ditches, head gates and pipes-Tadd King.
- Bank of our silt retention pond options.

NEW BUSINESS:

At the beginning of April:

- Verify all ditches, head gates and pipes are ready for water flow.
- Contact the UVWUA ditch rider, Kip Davis, at 249-5864 (6a.m.-7 a.m. Mon.-Fri.) to turn on:
 1. The concrete bunker that sits on private land, next to Woodgate Road and just north of the beginning of the Brook Subdivision
 2. The head gate located at the corner of Otter Road and Woodgate Road
 3. The ditch that runs west to east, beginning at Woodgate Road at northern property boundary of Cottonwood Elementary school and the Otter Pond subdivision.
- Check the battery in the sprinkler timer at the main entrance.
- Back Flow Preventer testing at main entrance and in OP Park.
- All grass needs to be aerated.
- All water pumps and hoses need to be installed and inspected.
- Sprinkler system is turned on.
- Verify with City of Montrose that all water meters are turned on.
- Community landscaping begins.

NEXT REGULARLY SCHEDULED BOARD MEETING:



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