

MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING OTTER POND HOMEOWNERS  
ASSOCIATION, INC.  
January 6, 2026

Board Members Present: Christina Files, Kevin Dawson, Vanessa Stratton, Mindy Clagett

Guest: None

Call to Order 3:00pm

Minutes from the December 2025 meeting approved.

COMMITTEE REPORTS: None. They are prepared for report at the Annual Meeting.

FINANCIAL:

Reports provided by Vanessa Stratton.

OTHER BUSINESS:

Annual Meeting finalizations:

Mindy to do recognitions-review Newsletter Shout-Outs

Covenant changes will need a 2/3 vote to approve. Awaiting final legal review.

Board positions available: President, Member-at-large

Email the Annual Meeting Package to homeowners.

Kevin will burn cattails at the silt pond this week.

No news on the proposed development east of Otter Pond.

Meeting adjourned at 3:51pm

Next meeting: Tuesday, February 17, 4:00 pm at 1815 Otter Pond Circle.

Minutes submitted by Mindy Clagett, HOA Secretary.